

## **Historical Files Committee Annual Report – 2020**

During the past year, Historical Files Committee has continued progress in updating the collection of items of historical interest held by Swedish American Historical Society of Wisconsin.

We have..

...developed guidelines for evaluation and analysis for historical retention of present and all future materials with the assistance of a consultant.

...created a master file index of all material to increase ability to access on request and assist in continued retention.

...organized and directed permanent location of early SAHSWI society records of historical projects to Milwaukee County Historical Society.

...directed materials of interest to other organizations for their evaluation and retention including the ELCA Church Archives and Augustana College

We plan to..

...Continue to review each file for content and proper preservation methods and materials.

...Encourage donation from members of any items of interest (dated and identified as possible) to be evaluated according to guidelines.

We plan periodic meetings (as Covid reports allow) to continue this project and welcome SAHSWI members interested in assisting. For meeting information, contact Bev at 262-781-6113.

Respectfully submitted,  
Historical Records Committee.  
Bev Wenzel for Marge Jochen